



Caregiver print (first name)

Caregiver print (last name)

Client print (last name)

Client print (first name)

office use:

END DATE of pay period

Day in out client PCA in out client PCA in out client PCA TL

Vertical text labels: BGD, TOILETING, CONTINENCE, TRANSPORT, MOBILITY, MEAL PREP, EATING, HOUSEKEEPING, SHOPPING, LAUNDRY, MEDICATION

Table with 14 columns (Day, in, out, client, PCA, in, out, client, PCA, in, out, client, PCA, TL) and 7 rows (SU, M, T, W, T, F, S).

(R=refused or not home) (X=time on other day) (A=am) (N=noon) (P=pm)

Table with 14 columns (Day, in, out, client, PCA, in, out, client, PCA, in, out, client, PCA, TL) and 7 rows (SU, M, T, W, T, F, S).

No PCA will transport any person, or ride as passenger at any time during service. No activity outside of the home will be part of service unless specified in writing as part of the service. If you have had job related injuries, call the office now, do a written report, deliver it to Corp office immediately. All original time sheets not delivered to the office by the deadline for pay period may result in delay of paycheck until the next pay period. To accept available work you must have transportation, be accessible by phone or come in office daily, and call during buss hrs twice weekly requesting work. Have management document your request for work and your reason you are not accepting available work.

PCA ISO CASH RESPITE ESCORT CHORE MED ATT OTHER (circle one)

You had no job related injuries (sign initials) (office) times ser boxes orie